



CDIC2023 FACTSHEET

F2F & VIRTUAL - LONG ORAL PRESENTATIONS

F2F & VIRTUAL ORAL PRESENTATIONS

F2F DISPLAY POSTERS & VIRTUAL DIGITAL POSTERS

Thank you for your contribution to the Communicable Diseases & Immunisation Conference 2023 being held in Perth as a hybrid Conference from Monday 19 to Wednesday 21 June 2023. For tips on preparing your presentation, please download the [presentation tips](#).

CONFIRMING YOUR PLACE AT THE CONFERENCE

In order to confirm your place in the program, you **MUST** complete the following steps:

1. **Register** for the Conference as **by 11:59pm AEST Friday 21 April**.
2. **Upload your pre-recorded presentation by 11:59pm AEST Monday 1 May**.

Due to production time involved in preparing all pre-recorded presentations in our portal, any presentation uploaded after **Monday 1 May 2023** may be withdrawn from the program.

UPLOADING YOUR FILE

Please click on the [DROP BOX LINK](#) to upload your pre-recorded video file.

Please name your file in the following format: Session#_Firstname_Surname (e.g., 1A_FirstName Surname)

Click on the 'Choose files' button. Once you have selected your video files, fill in your name and email so we can contact you if there is an issue, then click 'Upload.' Do not close your browser window until the upload has completed.

VIDEO PRESENTATION FORMATS

All abstract presenters (including Face-to-Face) are required to submit a video presentation. This needs to be in a format that can be watched as a video, below are the options:

- * Recorded video presentation, submitted as a PowerPoint Show or MP4 file;
- * PowerPoint file with audio recording included.

F2F – LONG ORAL PRESENTATION LENGTH

Long Oral presenters have a total of 10-minutes to present in front of an audience at the venue. There may be a short opportunity to answer questions at the end of all presentation in the session. In addition, you also need to provide a 10-minute pre-recorded video presentation.

If you require any further information, please contact the PHAA Events Team, on events@phaa.net.au

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VIRTUAL – LONG ORAL PRESENTATION LENGTH

Virtual Long Oral recordings can be a maximum of 10-minutes in duration. Unlimited slides uploaded to the Dropbox by deadline date Monday 1 May.

F2F – ORAL POSTER LENGTH

Oral Poster presenters have a total of 6-minutes to present in front of an audience at the venue with a limit of 2 PowerPoint slides (including any title or contact slides). In addition, you also need to provide a 6-minute pre-recorded presentation. No physical poster is required for this presentation type, just the slides. These presentations are similar to a Rapid-Fire style presentation. There may be a short opportunity to answer questions at the end of all presentation in the session.

VIRTUAL – ORAL POSTER LENGTH

Virtual Oral poster recordings can be a maximum of 6-minutes in duration. Limit of 2 PowerPoint slides (including any title or contact slides). No physical poster is required for this presentation type, just the slides. These presentations are similar to a Rapid-Fire style presentation. Upload to the Dropbox by deadline date Monday 1 May.

POSTERS – DIGITAL AND DISPLAY

Guidelines for Digital PDF Posters

- The poster should be self-explanatory, so that you are free to supplement and discuss points raised by viewers' enquiries.
- Diagrams, figures etc. should be heavily drawn and without unnecessary detail.
- Posters should be provided in a 1-page portrait PDF document
- Please ensure that your poster is clear and readable for the audience, keeping in mind accessibility for vision impaired.
- Use dot points or images to convey the important messages. Please do not overpopulate the page with information. This makes it hard for the audience to read or follow.
- Consider the learning outcomes for the audience when preparing your poster. What are the take-away messages that you can provide the audience? Consider this especially in relation to the Conference theme *"Adapting to a new landscape for infectious disease prevention and control."*
- Include your email address if you would like to be contacted by viewers with questions about your e-Poster.

Guidelines for Display Posters

- The poster should be self-explanatory, so that you are free to supplement and discuss points raised by viewers' enquiries.
- Diagrams, figures etc. should be heavily drawn and without unnecessary detail.
- Posters should be a maximum of 130 cm high and 90 cm wide.
- The poster can be attached to the board with pins or Velcro.

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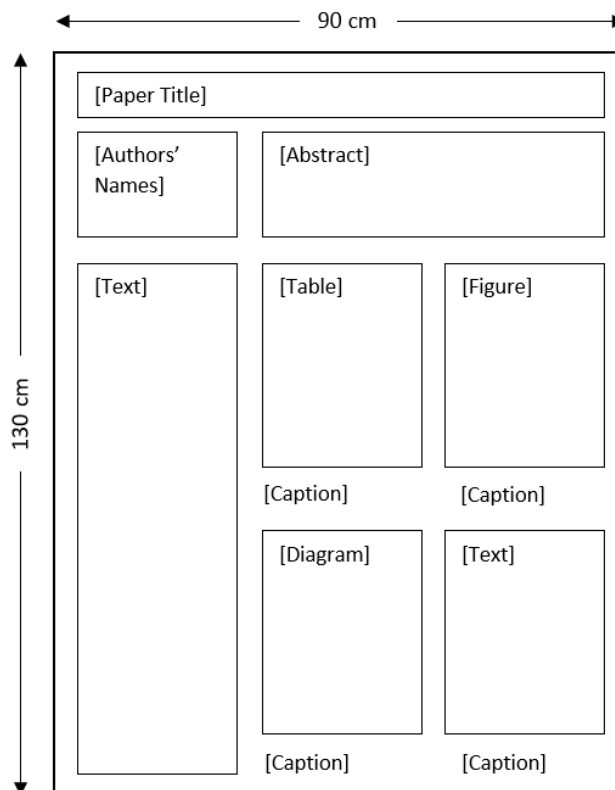
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- Boards cannot be written upon.
- Please ensure that your poster is clear and readable for the audience, keeping in mind accessibility for vision impaired.
- Use dot points or images to convey the important messages. Please do not overpopulate the page with information. This makes it hard for the audience to read or follow.
- Consider the learning outcomes for the audience when preparing your poster. What are the take-away messages that you can provide the audience? Consider this especially in relation to the Conference theme *“Adapting to a new landscape for infectious disease prevention and control.”*
- Include your email address if you would like to be contacted by delegates with questions about your poster.

Poster Details

- You will be directed to your poster allocated spot when you arrive at conference registration check in desk.
- Please be reminded that posters must be no bigger than 130 cm x 90 cm and that you are **required to provide your own Velcro dots or Blu Tack**. Sticky tape or pins will not work.
- ‘Presenting’ your poster is not a formal presentation, but an informal opportunity to talk about your work with delegates. It simply means that you stand near your poster in order that people who want to discuss the work/your results with you have an opportunity to do so.

DISPLAY POSTER LAYOUT EXAMPLE



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ACCESSIBILITY OF PRESENTATIONS

PowerPoint presentations tend to be highly visual, and we encourage you to create your slides with accessibility in mind. You can check the accessibility in PowerPoint using the [Accessibility Checker](#).

INTELLECTUAL PROPERTY



Presenters should be aware that viewers watching their session may take images of their presentation to share on social media. If you do not wish to have your presentation or research shared via social media, we encourage you use this image, and make an announcement before and during the presentation.

CONTACT FOR QUESTIONS

As your presentation will be made available within the virtual Conference Portal for viewers to watch, we encourage you to include your email address on the final slide of your presentation for any viewers to contact you with questions about your presentation.